



KING EDWARD'S SCHOOL POLICY DOCUMENT

Title: Donor Charter and Gift Acceptance Policy

Policy Category	DEVELOPMENT
Status	NEW
Approved by	Governing Board
Current Author	A Heyes
Last Approved/Updated	new
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Application	Whole School
Staff Responsibility	Bursar

Donor Charter and Gift Acceptance Policy

We are incredibly grateful to all our donors for their generous support. We are proud that philanthropy has been integral to King Edward's School's history since our foundation in 1552. Since that time, the School has held a special place in the city of Bath and donations have helped us to firmly establish our place as one of the leading schools in the south-west of England.

Your donation, no matter the size, enables us to provide a first class King Edward's education to talented young people, regardless of their financial circumstances, as well as creating an exceptional learning environment for the benefit of our pupils and the local community.

Donor Charter

We are dedicated to treating you with the highest level of respect, honesty, and openness. We want you to feel valued and their experience of giving to King Edward's School to be a meaningful one.

In accepting a donation from you, we promise:

- To recognise and acknowledge your gift promptly.
- That your gift will be allocated to the area(s) that you wish to support. If unrestricted, King Edward's will decide where best to allocate the donation.
- To keep you updated on the impact of your donations and provide updates and progress reports on specific supported activity.
- To recognise and publicise your donation(s) in line with your wishes and respect anonymity if you request it.
- To be transparent about how we use your donation and consult with you if priorities change.
- To respect your privacy and use your data fairly and responsibly in line with legislation (e.g. GDPR). We will never share your data. If you no longer want to hear from us, we will respect your wishes. Please see the School's <Privacy Notice> for further details.

There are several ways in which you can donate to King Edward's, including:

- Cash: to comply with money laundering regulations, cash over £50 cannot be accepted. Cheques, card, and online donations are accepted.
- Shares of listed companies, buildings, and other assets which are readily realisable for cash.
- Legacies: the School asks individuals to notify us if they would like to leave a gift in their will so that we can thank them appropriately. Such notification is not binding and those who have told us of their intention will retain their right whether to fulfil this pledge.

Donors should seek guidance from their own financial advisor and not rely on generic guidance from the Development and Alumni Relations Office and/or the School.

Gift Acceptance Policy

King Edward's seeks and accepts philanthropic donations in accordance with the guidelines of the Chartered Institute of Fundraising, the IDPE (Institute of Development Professionals in Education) and CASE (Council for Advancement and Support of Education).

In principle, King Edward's will accept donations or sponsorship if they help further the School's strategic aims and reflect our values.

King Edward's retains the right to turn down a donation or sponsorship if:

- The reputation or actions of the donor may harm King Edward's and the School community.
- The donor seeks to exercise influence in the decisions of the SMT/ Governors or the running of the School's activities.
- The cost of servicing the donation is greater than the value or comes with unreasonable expectations.
- The donation is towards a project or activity which is impractical to implement.
- The donor is anonymous at the point of issue, meaning the School cannot conduct necessary due diligence checks.

King Edward's School will follow a robust due diligence process for any gift which could represent a risk to the School and/or where the total value is £10,000 or more. Donations where a risk is identified will be referred to the Board of Governors.

The Fundraising Regulator



The Fundraising Regulator is the independent regulator of charitable fundraising in the UK. It sets and promotes the standards for fundraising practice and resolves complaints from the public about fundraising where these cannot be settled by the charities themselves.

King Edward's School is registered with the Fundraising Regulator and subscribes to the Code of Fundraising Practice. Our registered charity number is 1115875.

Get In Touch

If you have any questions about our Donor Charter or any other matters regarding fundraising activity, please contact Alison Heyes, Development Director at a.hey@kesbath.com or 01225 464313 Extn 209.